

# Community Advisory Committee

## Purpose:

To promote and protect the rights of residents living in adult care and nursing facilities through regular visitation to long term care facilities in the county.

## TERMS OF SERVICE

- All committee members are **appointed by the County Commissioners**.
- Members of these committee **must reside within the county** that the committee serves.
- Members must **be able to travel** to each Long Term Care Facility in the county in part with an assigned sub-committee.
- They must be able to **visit a facility and effectively communicate** with the residents, family, and facility staff.
- All appointees **shall serve an initial one year term** and then may be re-appointed to a subsequent term of two of three years for ACHCAC and three years for NHCAC.
- Be available to serve an average of **eight (8) hours** per month.

## TRAINING

- Initial orientation and field training of 15 hours
- Continuing Education 10 hours/annually
- Represent the program in a **good faith performance** of their duties as a CAC

## RESPONSIBILITIES

- Quarterly and/or Annual **Official Visits** to residents in either adult care homes or nursing homes with an assigned committee
- Complete **friendly visits or activity visits** as often as possible
- Provide information to the public about long-term care
- **Attend quarterly business meetings** and complete continuing education hours
- **Submit documentation** regarding activities

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### *Conflict of Interest—An individual cannot serve if they*

**Have a financial interest in a home served by the committee**

**Are an employee, governing board member of a facility**

**Have an immediate family member in a home**

***Immediate family is defined as mother, father, sister, brother, child, grandmother, grandfather, and in-laws.***

